

Safe Deposit Box

Safe Deposit Box or commonly known as SDB is a box leasing service for assets or securities specially designed to provide a sense of security and comfort for you.

I. Terms of Safe Deposit Box (SDB) Opening/Leasing

1. Fill out the Safe Deposit Box (SDB) application form.
2. Attach proof of self-identity
3. Have a relationship account in the form of Savings/Giro Bank OCBC NISP
4. **New SDB rental**, Tenants have an average total asset under management (AUM) for the last 1 month of at least IDR100,000,000.
5. **SDB Leasing Period Extension**: The tenant has a minimum total asset under management (AUM) for the last 12 months of IDR 100,000,000.

Note: If the Customer who wants to extend the SDB rental does **not** meet the AUM requirements, the applicable rental rate is added with a **penalty of 50% of the applicable SDB rental rate + VAT** (and a late fee is added (if any)

II. Additional provisions related to Safe Deposit Box (SDB) Leasing

1. Leasing SDB for the first time, the rates and fees will be charged to the Tenant, consist of leasing fees, VAT and key security deposit, which will be debited from the Tenant's relation account.
2. If there is an increase in the key security deposit, it is mandatory to add a maximum key security deposit during the next SDB renewal period.
3. At the time of renewal, the rates and fees charged to the Tenant, consist of leasing fees, VAT, and fines (if any) which will be debited from the Tenant's relation account.
4. Lease extension deadline of SDB (grace period) is 29 calendar days.
5. If after the extension deadline, the Bank has not succeeded in making a debit from the Tenant's relation account, the Tenant will be subject to a penalty for late payment of SDB leasing:
 - a) Tenants who are late in making SDB Leasing Payments and will **extend** the Lease Period, the following conditions apply:

Delay period	Late payment fee	Information
1-29 days	Free	Rental rates & fees follow the applicable provisions at the Bank
30 days – 89 days	10% x Leasing Fee 1 year	
90 days – 179 days	30% x Leasing Fee 1 year	
180 days – 364 days	80% x Leasing Fee 1 year	
365 days	100% x Leasing Fee 1 year	

- b) Tenants/Customers who are late in paying the SDB renewal fee and **do not renew** the lease period are subject to the following conditions:

Delay period	Late payment fee	Information
1-29 days	Free	Rental rates & fees follow the applicable provisions at the Bank
30 days – 89 days	30% x Leasing Fee 1 year	
90 days – 179 days	60% x Leasing Fee 1 year	
180 days – 365 days	100% x Leasing Fee 1 year	

- c) Late fees are calculated starting from the last lease due date.

- d) If the due date of SDB leasing is not on a business day, then the calculation of the penalty will start on the next working day.
 - e) For delays of more than 365 days (above 1 year), multiples apply. Example: Customer is late Payment for 1 year 4 months and will extend the SDB Rental Period, then the Late Fee is 100% (365 days fine) + 30% (120 days fine) of the Rental Fee for 1 year.
6. In this case there is demolition of the SDB rented by the customer, then all costs arising from the demolition of the SDB, including the costs to restore the form and function of the SDB will be the burden and responsibility of the customer. And if it is not paid by the customer, the fee will take/paid from key guarantee. If there is a shortage of funds, then the remaining deficiency will be charged to the customer.

Effective **September 7, 2023**, there is a arrangement of branch office classification, additional fee rates & term and conditions for safe deposit box (SDB).

Terms of Opening/Leasing/Extending the applicable Safe Deposit Box (SDB):

III. SDB CABANG KLASIFIKASI KHUSUS **

- a. Available at Branch Offices as follows:

No.	City	OCBC NISP Branch*
1	JAKARTA	JKT OFFICE-PLUIT KARANG UTARA
2	JAKARTA	JAKARTA - PANTAI INDAH KAPUK
3	JAKARTA	DANAU SUNTER AGUNG OFFICE
4	JAKARTA	ALAMANDA TOWER OFFICE
5	JAKARTA	PURI FINANCIAL TOWER OFFICE
6	JAKARTA	JAKARTA - TAMAN PALEM
7	JAKARTA	JAKARTA - KENSINGTON KELAPA GADING
8	BOGOR	PEMBAN BOGOR-JUANDA BRANCH OFFICE
9	BOGOR	BOGOR-PAJAJARAN
10	TANGERANG	TANGERANG - TANGERANG CITY
11	TANGERANG	ALAM SUTERA OFFICE
12	BANDUNG	BANDUNG - KOTA BARU PARAHYANGAN
13	BANDUNG	KCU CIBEUNYING BANDUNG
14	BANDUNG	BUAH BATU OFFICE
15	BANDUNG	ASIA AFRIKA BANDUNG OFFICE
16	SURABAYA	NGAGEL OFFICE
17	SURABAYA	PEMUDA SURABAYA OFFICE
18	SURABAYA	SURABAYA - HR MUHAMMAD
19	PEKANBARU	PEKANBARU-A YANI OFFICE
20	MEDAN	MEDAN - CEMARA ASRI
21	MEDAN	POLONIA MEDAN OFFICE
22	PALEMBANG	R. SOEKAMTO OFFICE
23	BATAM	CABANG BATAM-PALM OFFICE

*) Safe Vault is only available at Asia Afrika Bandung Branch Office

**) SDB Branch special classifications will be evaluated periodically, and will be implemented in January each year

b. Terms of Opening/Leasing/Extending SDB Special Classification Branch:

New SDB Opening/Leasing & Renewal	
1.1	For Premier Banking, Private Banking, and Non-Individual customers: <ol style="list-style-type: none"> 1. New SDB rentals are limited to a maximum of 2 (two) SDB boxes per Customer. 2. New SDB Leasing: Customers are required to have an average total asset under management (AUM) for the last 1 (one) month of at least IDR200,000,000 3. SDB Rental Extension: Customers are required to have an average total asset under management (AUM) for the last 12 (twelve) months of at least IDR200,000,000

Simulation of New Opening/Leasing Rates & Fees for Premier Banking, Private Banking, and Non-Individual Customers in Special Classification Branches per Year:

Type	Rental Price* (IDR)	Key Guarantee Fee*** (IDR)	Total Biaya Sebelum PPN (IDR)
Small	600.000	1.000.000	1.600.000
Medium	1.000.000	1.000.000	2.000.000
Big	1.500.000	1.000.000	2.500.000
Safes**	1.500.000	1.000.000	2.500.000

**) Fees do not include 11% VAT (or according to applicable VAT provisions).*

***) The safes is only available at the Asia Afrika Bandung Branch Office*

****) The key guaranteed fee is only charged upon opening/new rental*

*****) if the Customer who wants to extend the SDB rental does **not** meet the provisions of AUM point III.b.1.1.3), then the applicable rental rate is added with **a penalty of 50% of the applicable SDB rental rate + VAT** (and a late fee is added (if any))*

New SDB Opening/Leasing & Renewal	
1.2	Personal Banking Customers Only - Other individuals or segments not mentioned in point b.1.1: <ol style="list-style-type: none"> 1) New SDB rentals are limited to 1 (one) SDB box per Customer. 2) New SDB Leasing: Customers are required to have an average total asset under management (AUM) for the last 1 (one) month of at least IDR200,000,000 3) SDB Rental Extension: Customers are required to have an average total asset under management (AUM) for the last 12 (twelve) months of at least IDR200,000,000 4) There is an additional rental fee of 50% of the applicable SDB rental price + VAT. 5) The process of debiting rental fees will be carried out 2 times: <ol style="list-style-type: none"> a. First debit for SDB Rental Price b. Second debit for Additional Rental Fee 6) Customers who have been charged additional fees, are not charged a fine fee according to point I.5 above.

Simulated Rates & Fees for New Opening/Leasing SDB Personal Banking Customers - Individuals in Special Classification Branches per Year:

<i>Type</i>	<i>Rental Price* (IDR)</i>	<i>Additional Rental Fee (IDR)</i>	<i>Key Guarantee Fee*** (IDR)</i>	<i>Total Cost before VAT (IDR)</i>
Small	600.000	300.000	1.000.000	1.900.000
Medium	1.000.000	500.000	1.000.000	2.500.000
Big	1.500.000	750.000	1.000.000	3.250.000
Safes**	1.500.000	750.000	1.000.000	3.250.000

*) Fees do not include 11% VAT (or according to applicable VAT provisions).

**) The safes is only available at the Asia Afrika Bandung Branch Office

***) The key guaranteed fee is only charged upon opening/new rental

IV. SDB REGULAR CLASSIFICATION BRANCH

a. Available at Branch Offices as follows:

No.	City	OCBC NISP Branch*
1	JAKARTA	GUNUNG SAHARI OFFICE
2	JAKARTA	MANGGA DUA OFFICE
3	JAKARTA	JAKARTA - HAYAM WURUK
4	JAKARTA	JAKARTA - PLUIT KENCANA
5	JAKARTA	JAKARTA - MENTENG
6	JAKARTA	BANK OCBC NISP TOWER OFFICE
7	JAKARTA	CITRA GARDEN OFFICE
8	JAKARTA	JAKARTA - TAMAN RATU
9	JAKARTA	JAKARTA-KEBON JERUK
10	JAKARTA	JAKARTA - JELAMBAR
11	JAKARTA	JAKARTA - GADING KIRANA
12	JAKARTA	KELAPA GADING OFFICE
13	TANGERANG	TANGERANG - GADING SERPONG
14	TANGERANG	KARAWACI OFFICE
15	TANGERANG	OCBC NISP SPACE
16	BANDUNG	SETIABUDI OFFICE
17	TASIKMALAYA	TASIKMALAYA OFFICE
18	YOGYAKARTA	YOGYAKARTA OFFICE
19	BALI	BALI - SUNSET ROAD
20	MALANG	SUPRAPTO MALANG OFFICE
21	SURABAYA	SURABAYA - MANYAR
22	PONTIANAK	PONTIANAK - AHMAD YANI
23	MAKASSAR	MAKASSAR PETTARANI OFFICE
24	MAKASSAR	MAKASSAR-LANTO DAENG PASEWANG
25	BALIKPAPAN	KC BALIKPAPAN - MT HARYONO
26	SAMARINDA	SAMARINDA OFFICE
27	JAMBI	JAMBI OFFICE
28	LAMPUNG	LAMPUNG - KARTINI BRANCH OFFICE

b. Regular Classification SDB Opening/Leasing/Renewal Rates & Fees per Year:

<i>Type</i>	<i>Size (cm)</i>	<i>Rental Price* (IDR)</i>	<i>Key Guarantee Fee*** (IDR)</i>
Small	7,5 x 25 x 60	600.000	1.000.000
Medium	12,5 x 25 x 60	1.000.000	1.000.000
Big	25 x 25 x 60	1.500.000	1.000.000

*) Fees do not include 11% VAT (or according to applicable VAT provisions).

***)* The safes are only available at the Asia Afrika Bandung Branch Office

****)* The key guaranteed fee is only charged upon opening/new rental

*****)* if the Customer who will extend the SDB rental **does not meet the AUM requirements**, the applicable rental rate is added with a **penalty of 50% of the applicable SDB rental rate + VAT** (and a late fee is added (if any))

c. Terms of Opening/Leasing/Extending SDB Regular Classification:

1	New SDB Opening/Leasing & Renewal
1.1	For Premier Banking & Private Banking segment customers: New SDB rentals are allowed more than 2 (two) SDB boxes per Customer.
1.2	For Individual & Non-Individual Customers: 1) New SDB rentals are limited to 1 (one) SDB box per Customer. 2) Process debit rental fees will be carried out automatically to the Customer's account
1.3	1) New SDB Leasing: Customers are required to have an average total asset under management (AUM) for the last 1 (one) month of at least IDR100,000,000 2) SDB Rental Extension: Customers must have an average total asset under management (AUM) for the last 12 (twelve) months of at least IDR100,000,000

Simulated Rates & Fees for New Opening/Leasing Regular Classification per Year:

Type	Rental Price* (IDR)	Key Guarantee Fee*** (IDR)	Total Cost before VAT (IDR)
Small	600.000	1.000.000	1.600.000
Medium	1.000.000	1.000.000	2.000.000
Big	1.500.000	1.000.000	2.500.000

**)* Fees do not include 11% VAT (or according to applicable VAT provisions).

****)* The key guaranteed fee is only charged upon opening/new rental

For further information, please contact your Relationship Manager or ask OCBC NISP 1500-999 / +62-21-26506300 (from overseas) or email tanya@ocbcnisp.com

Hormat kami,

PT Bank OCBC NISP Tbk